

ETI Technical College
2076 Youngstown-Warren Road
Niles, Ohio 44446
(330) 652-9919
Fax (330) 652-4399

REAL ESTATE REGISTRATION FORM

Name: _____ SS# _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone # _____ Work or Cell# _____

Email address _____

Class: _____ Total Due \$ _____

Method of Payment: _____ Receipt # _____

Received by: _____ Date: _____

CLASS CANCELLATION POLICIES: ETI Technical College of Niles reserves the right to cancel a class due to insufficient enrollment. Students will be notified if a class, for which they have enrolled, is cancelled. If a student has not been notified, he/she may assume the class will be held.

ATTENDANCE: Each student is expected to attend every class session. In the case of absence, the student should immediately notify the instructor. Every student assumes the responsibility of completing assigned work whether present or not.

TELEPHONE CONSUMER PROTECTION ACT (TCPA)

You agree, in order for us to service our account or to collect any amounts you may owe, we/assigns may contact you by telephone at any telephone number associated with your account, including wireless telephone numbers, which could result in charges to you. We/assigns may also contact you by sending text messages or e-mails, using any e-mail address you provide to us. Methods of contact may include using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable.

PLEASE READ THE BACK OF THIS FORM BEFORE SIGNING.

By signing my name below, I state that I have read both sides of this form.

Signature: _____ Date: _____

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TERMINATION: If a student persistently fails to stay within the bounds of acceptable behavior, or does not meet tuition payment schedules, he/she may be terminated from the College.

Cancellation and Settlement Policy

This enrollment agreement may be cancelled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

Refund Policy

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies, and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. There is one (1) academic term for this class that is 40 clock hours in length. Refunds for tuition and refundable fees shall be made in accordance with following provisions as established by Ohio Administrative Code section 3332-1-10:

- (1) A student who withdraws before the first class and after the 5-day cancellation period shall be obligated for the registration fee.
- (2) A student who starts a class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees, plus the registration fee.
- (3) A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.
- (4) A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.
- (5) A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

The school shall make the appropriate refund within thirty days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of a student's attendance or participation in an academic school activity.

ETI Technical College
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330•652•9919

Student: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

S.S. Number _____ E-mail Address _____

I am hereby enrolling in the Real Estate Finance Class and my enrollment is subject to the terms and conditions stated in this enrollment agreement.

Class Name: _____ Start Date: _____

Expected Class length: 20 Clock Hours. This class is normally completed in 2 calendar weeks and is held on Saturdays and Sundays from 10 a.m. to 3:00 p.m.

Tuition and Fees:

Registration Fee	\$ 10.00
Book Fee	60.36
Tuition	<u>\$190.00</u>
Total Cost	\$260.36

Payment:

All tuition and fees are payable for one school term only. Payment is due prior to the start of classes each term. Payment arrangements can be made with the Admissions Office.

Tuition and fee charges are subject to change at the schools discretion. Any tuition or fee increases will become effective for the term following student notification of the increase. The cost of the course does not include the License exam fees.

REQUIREMENTS: You must have a high school diploma or GED certificate prior to the application deadline and that you have no felony conviction in your past.

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- (2) A student who starts a class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees, plus the registration fee.
- (3) A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.
- (4) A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.
- (5) A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

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Complaint or Grievance Procedure

All student complaints should first be directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of the school. Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the Executive Director, State Board of Career Colleges and Schools, 35 East Broad Street, Suite 1481, Columbus, Ohio, 43215, Phone 614•466•2752; toll free 877•275•4219.

I acknowledge that I have received a school catalog and agree with the school policies and procedures as stated. I acknowledge that I have received and read a copy of this enrollment agreement.

XApplicant's

Signature: _____ **Date** _____

Parent or guardian (if applicable): _____ Date _____

School Representative: _____ Date _____

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APPLICANTS RIGHT TO CANCEL

You may cancel this agreement by mailing a written notice to ETI Technical College of Niles postmarked no later than midnight of the fifth business day after the date this agreement was signed. You may use this page as that notice by writing "I hereby cancel" at the bottom and adding your name and address. The notice must be mailed to ETI Technical College of Niles, 2076 Youngstown-Warren Road, Niles, Ohio 44446.

Signature of Applicant

Date

Signature of Parent

--- Only sign if you are cancelling this class ---